

COOPERATIVE AGREEMENT WITH OBSERVER

Station _____ County _____ State _____

Effective date of agreement _____

I agree to give reasonable care and protection to the instruments furnished by the National Weather Service, and to furnish free of charge observations and/or services listed below and suitable space for installation and exposure of instruments, until this agreement is terminated by notice by either party to the other. During the term of this agreement, I will permit National Weather Service officials and/or alternate observers free ingress and egress to the equipment for purposes of taking observations, inspections, or maintenance, but assume no liability for injuries which might occur to such persons while on the premise.

(signature of cooperative observer)

Mr., Mrs., Ms., Miss _____
(type one given name, initial or initials, and surname of observer, or name of organization)

Equipment is located at _____
(street address, building name, room number, highway number, etc.)

Observations and/or services to be provided _____

Equipment provided _____

Remarks _____

Approved _____ Title _____ Date _____

Original to RCPM, Copies to Cooperative Program Manager and Observer.

(Follow instructions on other side)

ACTIONS REQUIRING THE USE OF WS FORM B-30

1. The original agreement with a cooperative observer, storm warning displayman, flood warning distributor. etc.
2. The original agreement with a company or organization to provide observations to be taken by its personnel at one or more locations.
3. Any material change in terms of agreement with cooperative personnel already rendering service to the Weather Service, such as adding river observations at a climatological station, etc.
4. Space agreement for installation of instrumental equipment when the property upon which it is proposed to install instrumental equipment is controlled by an individual or organization other than the individual or organization responsible for the personal service.

INSTRUCTIONS FOR PREPARATION OF THE FORM

Sufficient copies should be prepared to provide one for the observer, the RCPM, the direct supervising office (if other than RCPM), and the Cooperative Program Manager. The forms may be prepared by any Weather Service employee who is authorized to recruit cooperative station personnel, but must be approved by a person authorized to approve appointments as outlined in National Weather Service Instruction 10-1307.

The agreement, in order to be effective, must indicate what personal services and what space or facilities, if any, the observer will furnish. It should be stated in general terms, however, so as to avoid the necessity of preparing new forms frequently because of insignificant changes in procedure or reporting instructions. One or more of the items listed below will cover the activities at most stations, but others might be included also. For example, "Communications facilities for transmission of reports" might be furnished by an airline operating company or a Government agency.

- Suitable space for exposure of instruments.
- Weather (or river) observations and reports.
- Distribution of flood warnings.
- Display and/or distribution of storm warnings.
- Weather reports to local newspaper (or radio station).
- Distribution of weather (or river) reports and/or forecasts.

At a second order station or a cooperative station where an airline company or other organization agrees to provide personnel for observational duties on company time, the Weather Service's agreement is, in effect, with the organization and not with the individual. Therefore, one agreement should be executed with a responsible officer of the organization, covering all services to be rendered for the Weather Service at that second order station or cooperative station. The same procedure should be followed where a Government agency agrees to render a cooperative service, except in the case of Federal Aviation Agency personnel where this form is not required.

Paperwork Reduction Act (PRA) Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act (PRA) of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number and Expiration Date for the Citizen Science & Crowdsourcing information collections are 0648-0828 and 09/30/2027. Without this approval, we could not conduct these information collection projects.

Public reporting for these information collections is estimated to be between one minute and 8 hours per response depending on the project, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the NOAA Citizen Science Office at citizenscience@noaa.gov.

Privacy Act Statement

Authority: The collection of this information is authorized under 5 U.S.C. § 301, Departmental regulations which authorizes the operations of an executive agency, including the creation, custodianship, maintenance and distribution of records, and 15 U.S.C. 1512, Powers and duties of the Department.

Purpose: NOAA is collecting this information to help meet its mission to understand and predict changes in climate, weather, ocean, and coasts, to share that knowledge and information with others, and to conserve and manage coastal and marine ecosystems and resources. NOAA collects limited information, such as name, address, phone number, or email address for a variety of purposes. This information will be used to respond to user inquiries or provide services requested by the user.

Routine Uses: Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a) to be shared among Department staff for work-related purposes. Disclosure of this information is also subject to all of the published routine uses as identified in the Privacy Act System of Records Notice [COMMERCE/NOAA-11](#), *Contact Information for Members of the Public Requesting or Providing Information Related to NOAA's Mission*, and [COMMERCE/DEPT-23](#), *Information Collected Electronically in Connection with Department of Commerce Activities, Events, and Programs*.

Disclosure: Furnishing this information is voluntary. By providing this information, you are consenting to the use of that information only for the purpose for which it is submitted.